Pricelist for General Services

| Printing and Photocopying |  | Cost |  |
| :--- | :--- | :--- | :--- | :--- |
| A4 Black and White |  | Single side | $\$ 0.30$ |
|  |  | Double sided | $\$ 0.50$ |
| A4 Colour | Single side | $\$ 0.80$ |  |
|  |  | Double sided | $\$ 1.00$ |
| A3 Black and White | Single side | $\$ 0.50$ |  |
|  |  | Double sided | $\$ 0.80$ |
| A3 Colour |  | Single side | $\$ 1.30$ |
|  |  | Double sided | $\$ 2.00$ |
|  |  |  |  |


| Scanning Services |  | Cost |
| :--- | :---: | :---: |
| Photos or documents | B\&W per scan | $\$ 0.30$ |


| Laminating | Cost |
| :--- | :--- |
| A4 | \$1.50 each |
| A3 | $\$ 2.00$ each |


| Kodak Photos (price per photo) |  | Cost |
| :--- | :--- | :--- |
| $\mathbf{6 * 4}$ |  | $\$ 0.30$ |
| $\mathbf{5 * 7}$ | *For specific binding materials please see staff | $\$ 1.00$ |
| $\mathbf{6 * 8}$ |  | $\$ 2.00$ |


| Emailing - Sent on behalf of client |  | Basic | Cost |
| :---: | :---: | :---: | :---: |
|  | Complex (Hourly rate) | $\$ 2.00$ |  |


| Computer/Hotspot Services |  | Cost |  |
| :--- | :---: | :---: | :---: |
| With or without internet | Minimum payment (under 1 | Hour) | $\$ 2.00$ |
|  | Hourly rate | $\$ 5.00$ |  |
|  | 2 Hours | $\$ 10.00$ |  |
|  | 3 Hours | $\$ 15.00$ |  |


| Hot Office/Room Hire |  | Cost |
| :---: | :---: | :---: |
| Large Meeting Room (incl GST) | Per hour | \$22.00 |
|  | Half Day | \$55.00 |
|  | Full Day | \$110.00 |
| *Bookings for room/s must be made in advance to ensure availability. |  |  |
| Video Conferencing |  | Cost |
| Minimum Booking ( 30 mins) |  | \$12.50 |
| Per Hour |  | \$25.00 |

